



**EDUCATION**

	<b>Name &amp; Location</b>	<b>Major/Minor</b>	<b>Dates Attended</b>	<b>Degree Received</b>	<b>Date of Degree</b>
<b>High School</b>	_____				
	_____				
<b>College</b>	_____				
	_____				
<b>Graduate School</b>	_____				
	_____				
<b>Other</b>	_____				
	_____				

**Honors/Awards**

\_\_\_\_\_

**PROFESSIONAL ACTIVITIES**

**Professional Memberships**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Honors and Awards**

\_\_\_\_\_  
\_\_\_\_\_

**CERTIFICATION**

**New York State**

**Certificate of Qualification**

**Certification Area**

**Five Year Provisional**

**Certification Area**

**Expiration Date**

**Permanent Certification**

**Certification Area**

**Other**

**Name Given on Certificate** \_\_\_\_\_ **Certificate No.**

**Other States**

\_\_\_\_\_

**3**

**EDUCATIONAL WORK EXPERIENCE**

Please list most recent first.

District	Position	Salary	Dates	Reason for leaving

Have you ever been disciplined under Section 3020-A of the N.Y.S. Education Law?      \_\_\_ Yes \_\_\_ No      If yes: District \_\_\_\_\_

**TENURE:**

Have you ever held tenure in any school district in New York State:   \_\_\_ Yes   \_\_\_ No

If yes, name and address of district in which tenure was granted: \_\_\_\_\_

Date tenure was granted \_\_\_\_\_ Dates taught: from \_\_\_\_\_ to \_\_\_\_\_

Have you ever been denied tenure? \_\_\_ Yes \_\_\_ No   If yes: District \_\_\_\_\_

Has a probationary term ever been discontinued? \_\_\_ Yes \_\_\_ No   If yes: District \_\_\_\_\_

If yes, give reasons: \_\_\_\_\_

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**NON-EDUCATIONAL WORK EXPERIENCE**

Please list most recent first.

Employer	Position	Salary	Dates

**4**

**COMMUNITY SERVICE**

Name of Organization

Position

Dates

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Interests and Hobbies: \_\_\_\_\_  
\_\_\_\_\_

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**REFERENCES/OTHER INFORMATION**

List **four** persons who are familiar with your professional work and qualifications. Please be aware that these people may be contacted at any time during the screening process.

Name & Address

Occupation

Phone Number

**1**

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**2**

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**3**

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**4**

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In your most recent position, how many days were you absent during your last year of employment due to personal illness, family illness, bereavement, or personal business (not including days of disability covered by Workers' Compensation?) \_\_\_\_\_

How did you receive information about this position?  
\_\_\_\_\_

**REQUIREMENTS**

- New appointees for Kindergarten through Grade 6 positions must submit New York State Certification or a Certificate of Qualification for Nursery-Grade 6 or certification in their subject area.
- New appointees for Grade 7-12 must submit New York State Certification or a Certificate of Qualification in their subject area.
- Applicants scheduled for an interview are required to submit transcripts and three letters of recommendation prior to the interview. Letters of recommendation must include one from the applicant’s current employer and should cover professional experience and college record. A reference or credential folder should also be forwarded from the placement office of the applicant’s college or university.

**Note:** The above requirements must be satisfactorily completed and approved by the Superintendent of Schools prior to any appointment.

Return applications to Superintendent of Schools

Falsification of any statements and/or accompanying documents may be reason for dismissal.

I declare and affirm that the statements made in this application and any accompanying documents are true, complete, and correct.

\_\_\_\_\_  
Signature of applicant

\_\_\_\_\_  
Date

***In accordance with New York State Education Department standards, fingerprinting and a background check are required of all teachers and substitute teachers. Current fee is \$94.50. Fingerprinting packets may be obtained from the business office at Jasper-Troupsburg Central School.***

The Jasper-Troupsburg Central School District is an Equal Opportunity Employer and does not discriminate on the basis of sex, race, religion, national origin, handicap, age, or marital status; nor does it apply any other arbitrary measure which would tend to deprive persons of their constitutional rights.