

# POLICY

1986  
Reviewed 08/23/06

1521

By-Laws

## **SUBJECT: MINUTES: STORAGE OF**

All Board minutes shall be signed by the Clerk of the Board when submitted and stored in a fireproof vault or file. Minutes shall be available to the public within two (2) weeks following the date of a meeting; draft copies, so marked, are acceptable.

Chapter 704 of the Laws of 1979 Public Officers  
Law Section 101  
Freedom of Information Law  
Education Law Section 1709  
Commissioner's Regulations 185.8